

14 October 2019

Our ref: PA/TW
Contact: Tracey Wilson
Tel: 01905 678131

Headteachers & Chairs of Governors of all Maintained Schools
Neighbouring Local Authorities
Worcester Diocesan Board of Education
Church of England Diocese Birmingham
Birmingham Diocesan Schools Commission
Chair of the Worcestershire Association of Governors
Trade Unions
SENDIASS

Dear Colleagues

**Consultation on Admission Arrangements for Community and Voluntary
Controlled schools for the Academic Year 2021-2022**

The County Council does not intend to consult on changes to the admissions policy approved by Cabinet in February 2019. The arrangements that Cabinet have approved for 2020 to 2021, which it intends to adopt for 2021 to 2022, are available to view at the following link:

https://www.worcestershire.gov.uk/info/20632/school_admissions_policies_and_appeals/1874/determined_admissions_policy_2020_to_2021_academic_year

Published Admission Number changes (PAN)

The County Council does however, wish to consult on the reduction of the Published Admission Number (PAN) at a number of its schools and also draw your attention to any Academy, Foundation, Free or Voluntary Aided school that may also be consulting on a PAN reduction or a PAN increase that requires statutory approval. The details on the proposals can be viewed at the following link:

http://www.worcestershire.gov.uk/info/20632/school_admissions_policies_and_appeals/2114/consultation_on_proposed_admission_policies_2021_to_2022_academic_year

The Governing Body of Grove Primary School in Malvern wish to reduce the PAN due to falling numbers and to ensure financial sustainability. The Local Authority is therefore seeking any comments on the proposal to reduce to a PAN of 30 from the current PAN of 45.

The Governing Body of Feckenham CE First School in Redditch wish to reduce the PAN due to falling numbers, to ensure financial sustainability and to allow the school to change its age range to from 5 to 9 to 5 to 11, without the need for additional accommodation. The Local Authority is therefore seeking any comments on the proposal to reduce to a PAN of 15 from the current PAN of 25.

Admission Authorities are not required to consult on an increase to the PAN if the school has the accommodation. However, there is still a statutory requirement to consult on an increase to the size of a school where the increase is 30 places and by more than 25% of the existing accommodation.

Academies will need to seek permission from the Regional Schools Commissioner to vary their PAN and funding agreements. Additional accommodation required at any school to meet this Basic Need and any projects will need to be included in the capital investment plan.

The PAN changes will be published in the Information for Parents Book 2021 which when published can be found at www.worcestershire.gov.uk/schooladmissions

Fair Access Protocol Consultation

The School Admissions Code places a statutory responsibility on all Local Authorities to have a Fair Access Protocol which all schools in their area comply with, to ensure that all unplaced children, especially the most vulnerable, are offered a suitable school place without unnecessary delay. The County Council is consulting on a revised Fair Access Protocol for Worcestershire. The consultation document can be viewed below:

http://www.worcestershire.gov.uk/info/20632/school_admissions_policies_and_appeals/2114/consultation_on_proposed_admission_policies_2021_to_2022_academic_year

Admission Policy for Academy (A), Foundation (FO), Free (FR) and Voluntary Aided (VA) Schools.

All Academy, Foundation, Free and Voluntary Aided schools must consult on their proposed Admission Policies, where there is a change from the 2020 policy. A copy of the proposed arrangements for Academy, Foundation, Free and Voluntary Aided schools can be found at: http://www.worcestershire.gov.uk/info/20632/school_admissions_policies_and_appeals/2114/consultation_on_proposed_admission_policies_2021_to_2022_academic_year, the individual school's website or from the schools' offices. A public notice has been placed in the free local press to this effect.

Where there is no change from the determined policy approved for 2020, and no objections were received to that policy, those admission authorities need not consult for 2021.

Any comments on Academy, Foundation, Free and Voluntary Aided school policies should be directed to the schools themselves.

Co-ordinated Admission Arrangements and Dates

Local Authorities are required, to operate a co-ordinated admissions scheme for the normal admissions round for all schools. Under the scheme, LA's are required to coordinate with neighbouring authorities, and all admission authorities within their area to ensure that **only one offer of a school place** is awarded to pupils.

The draft schemes can be viewed at:

https://www.worcestershire.gov.uk/downloads/download/1330/co-ordinated_schemes_for_all_worcestershire_schools . These are similar to the schemes implemented for the last few academic years.

Consultation will run from **14th October 2019 to 6th December 2019**, a response is invited from all interested parties.

The consultation response form can be found at:

http://www.worcestershire.gov.uk/info/20632/school_admissions_policies_and_appeals/2114/consultation_on_proposed_admission_policies_2021_to_2022_academic_year; **all responses will be collated and reported to Cabinet.**

Timescales for this consultation

Responses are required by Friday 6th December 2019. They should be sent to:

Admission Arrangements Consultation
School Admissions
Babcock Prime
Prime House
Woodbury Lane
Norton
Worcester
WR5 2PT

Or by e-mail to tracey.wilson@babcockinternational.com

If you have any queries on these issues please do not hesitate to contact me.

Yours sincerely



Tracey Wilson

Mainstream Admissions Manager

18th December 2019

Our ref: PA/TW
Contact: Tracey Wilson
Tel: 01905 678131

Headteachers & Chairs of Governors of all Maintained Schools
Neighbouring Local Authorities
Worcester Diocesan Board of Education
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Dear Colleagues

**Consultation on Admission Arrangements for Community and Voluntary
Controlled schools for the Academic Year 2021-2022**

Published Admission Number change (PAN)

The County Council wishes to consult on the reduction of the Published Admission Number (PAN) at St Anne's CE Primary School, Bewdley.

The Governing Body of St Anne's CE Primary School requested the Local Authority to consult to reduce the PAN of the school from 45 to 30 for 2021.

The reasons put forward by the Governing Body included the falling demand for places and the fact that another primary school in the town, Bewdley Primary School, has had its PAN increased to 60 from 45 for 2020. This has meant a surplus of places in the town.

Over the last 3 years the school has suffered from reduced numbers entering Reception. The Governing Body are concerned about the financial impact on their ability to employ teaching staff, due to falling numbers. The existing PAN of 45 means that the school operates mixed age classes whereas they consider that single aged classes would better support the learning of the pupils.

The overall net effect of place availability in the town would be unaffected with 15 additional places available at Bewdley Primary School, balanced by a reduction in PAN at St Anne's CE Primary School from 45 to 30. The overall number of places in the town of Bewdley would remain 90.

The Local Authority is therefore seeking any comments on the proposal to reduce to a PAN of 30 from the current PAN of 45.

Timescales for this consultation

Responses are required by Wednesday 29th January 2020. They should be sent to:

PAN Reduction Consultation

School Admissions

Babcock Prime
Prime House
Woodbury Lane
Norton
Worcester
WR5 2PT

Or by e-mail to tracey.wilson@babcockinternational.com

If you have any queries on these issues please do not hesitate to contact me.

Yours sincerely



Tracey Wilson
Mainstream Admissions Manager

Response Form
Consultation on Proposed Changes to the PAN for Community and
Voluntary Controlled Schools 2021/22, revised Fair Access Protocol
and co-ordinated schemes

School/Organisation/ Name	
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1. Are there any comments you wish to make on the proposal to decrease the PAN from 45 to 30 at Grove Primary School?
Comments-:
2. Are there any comments you wish to make on the proposal to decrease the PAN from 25 to 15 at Feckenham CE First School??
Comments-:
3. Are there any comments you wish to make on the proposed Fair Access Protocol?
Comments-:

<p>4. Are there any comments on the Co-ordinated Secondary School Scheme you wish to make?</p>
<p>Comments-:</p>
<p>5. Are there any comments on the Co-ordinated Primary and Middle School Scheme you wish to make?</p>
<p>Comments-:</p>

Signed.....

Printed.....

Responses are required by 6th December 2019. They should be sent to:
 Admission Arrangements Consultation 2021/22, School Admissions, Prime House,
 Woodbury Lane, Norton, Worcester, WR5 2NP

Or by e-mail to tracey.wilson@babcockinternational.com